

## ANNOUNCEMENTS

### Auditing a course:

Rollins students may audit a course for the current term with the permission of the instructor. In order to be registered for a course as an audit status, students must submit the [AUDIT FORM](#) to their ADAP and Enrollment Services ([rsphenrollmentservices@emory.edu](mailto:rsphenrollmentservices@emory.edu)).

## REMINDERS

### Class Attendance and Recording of Class Lectures:

Students are expected to attend all in-person courses in person. It is important to adopt and clearly communicate reasonable course attendance policies with your class while remaining sensitive to students' multiple ongoing priorities and challenges (e.g., illness, unexpected family demands), and offering flexibility where possible. To that end, recording class instruction continues to be required, and it is up to you to determine how you distribute recordings to your students. We strongly recommend to distribute recordings upon request only. You can review [this guidance](#) in more detail here.

## AI USE IN THE CLASSROOM

Refer to this [AI Guidance](#) document for suggestions about how to approach use of AI in the context of your course as well as sample language to include in your syllabus.

## RESOURCES FOR FALL

- [Fall 2023 Dates](#)
- [RSPH Student Support Toolkit - Fall 2023](#)
- [CFDE: Class Recording Advice and FAQ](#)

## UPCOMING EVENTS

[Coordinated Care Response Training](#) Fall 2023 Teaching Assistants will take place on Tuesday, August 22, 2023 from 12:00PM ET - 1:00PM ET via Zoom. Participants may register [here](#) to receive the Zoom Link and participate. While this session is offered for Teaching Assistants, faculty and staff are also invited to participate.

## SAVE THE DATE

Faculty Career Development Session: Help Us, Help You on Wednesday, September 13 at noon to discuss student connectedness, mental health resources, accommodations, and Honor Code/Grade Assignment

# Anniversary

# 1 YEAR

We are celebrating 1-year anniversary of the launch of our monthly [Educational Affairs and Enrollment Services Newsletter](#) !!!

## SEMESTER AT A GLANCE

Fall 2023

AUG: Department Spring 2024 Schedule Planning

SEP: Mid-Course Eval Opens/Closes

OCT: Spring 2024 Pre-Registration Opens/Closes

NOV-DEC: Regular Course Evaluations Opens/Closes

DEC: Fall 2023 Graduation

## HAPPENING IN AUGUST

August 2023

22: [Course syllabus](#) & [DEI Assessment Tool submission deadline](#).

22: Coordinated Care Response Training

23: Regular Classes Begin & Non-PUBH students may enroll in regular academic term classes

30: Regular Session Add/Drop/Swap Closes